

# GIFT AID DECLARATION

## ROMAN CATHOLIC DIOCESE OF EAST ANGLIA

Registered Charity No. 278742

Title \_\_\_\_\_ Christian Names \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

*I am a UK taxpayer and want to Gift Aid any donations I make in the future or have made in the last 4 years. I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.*

Signature

Date of Declaration

### PLEASE NOTIFY THE CHARITY IF YOU:-

- ***Want to cancel this declaration***
- ***Change your name, home address or postcode.***
- ***No longer pay sufficient tax on your income and/or capital gains.***

1. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.
2. You can cancel this declaration at any time by writing to the parish. The Diocese will not reclaim tax on donations made after the date of cancellation.
3. The parish has to record donations to reclaim tax. You can make your donations by Standing Order, cheque or numbered envelope.
4. General Data Protection Regulation (GDPR) and the Data Protection Act 2018. The Diocese will only use the information supplied by you to reclaim tax from HM Revenue & Customs.
5. Protecting your information - Information provided on this form, together with all other personal data held about these individuals by the Parish and the Diocese of East Anglia, is processed in accordance with the Diocese's Privacy Notice which is available at [www.rcdea.org.uk/privacy](http://www.rcdea.org.uk/privacy) or from the Parish office.